

Guide to pdf-printing with okular

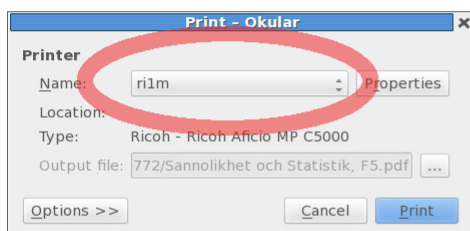
You have to set printing options in **two** steps in most programs since they use the same underlying print mechanism.

This document details the Okular program's printing dialogue.

First set the printer-specific options and then set the document-specific options.

1 Printer-specific options

Choose the right printer.



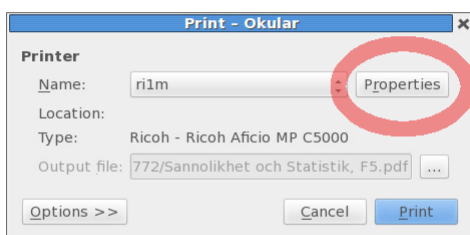
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Click on **Properties** to set up the first set of options.



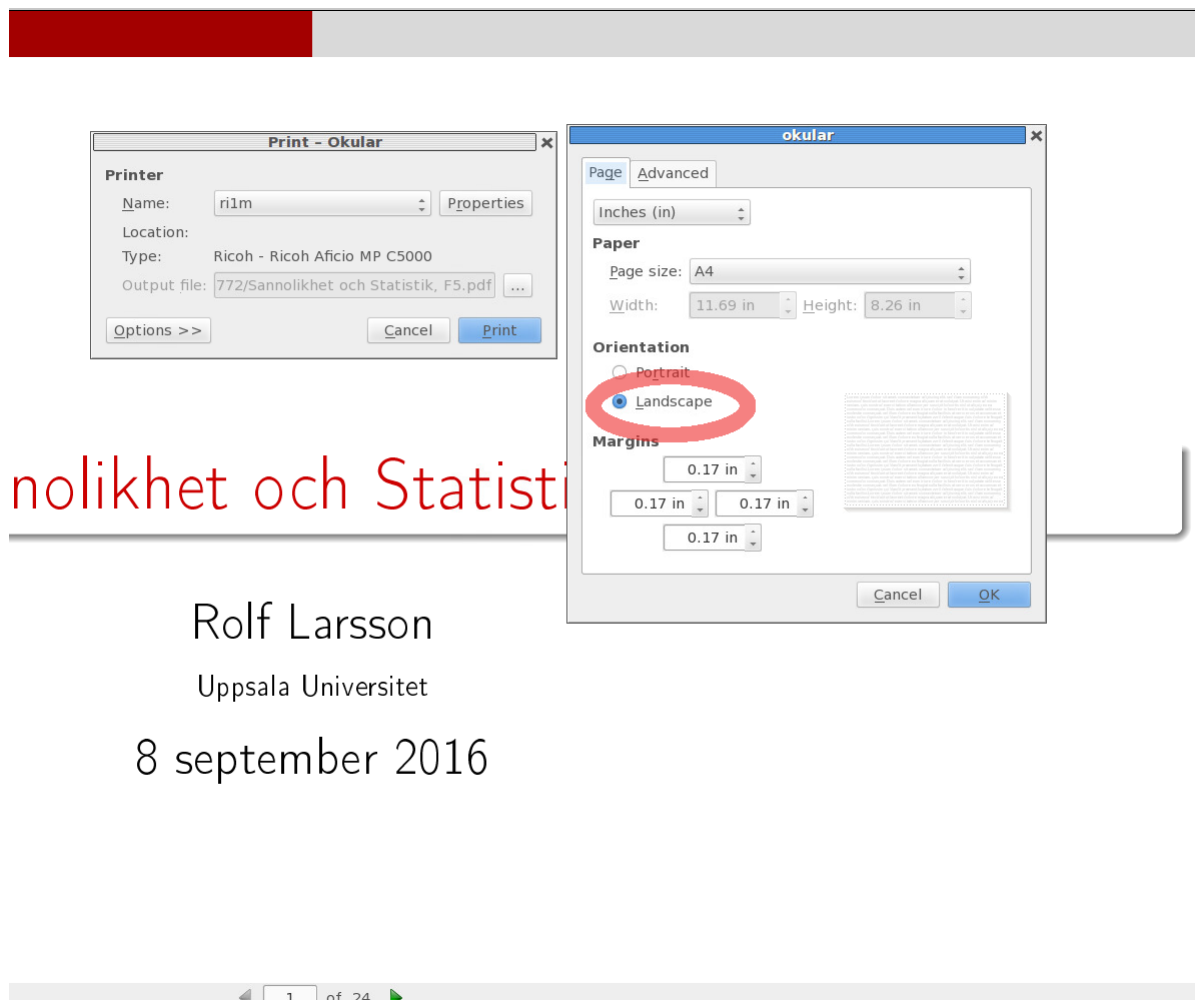
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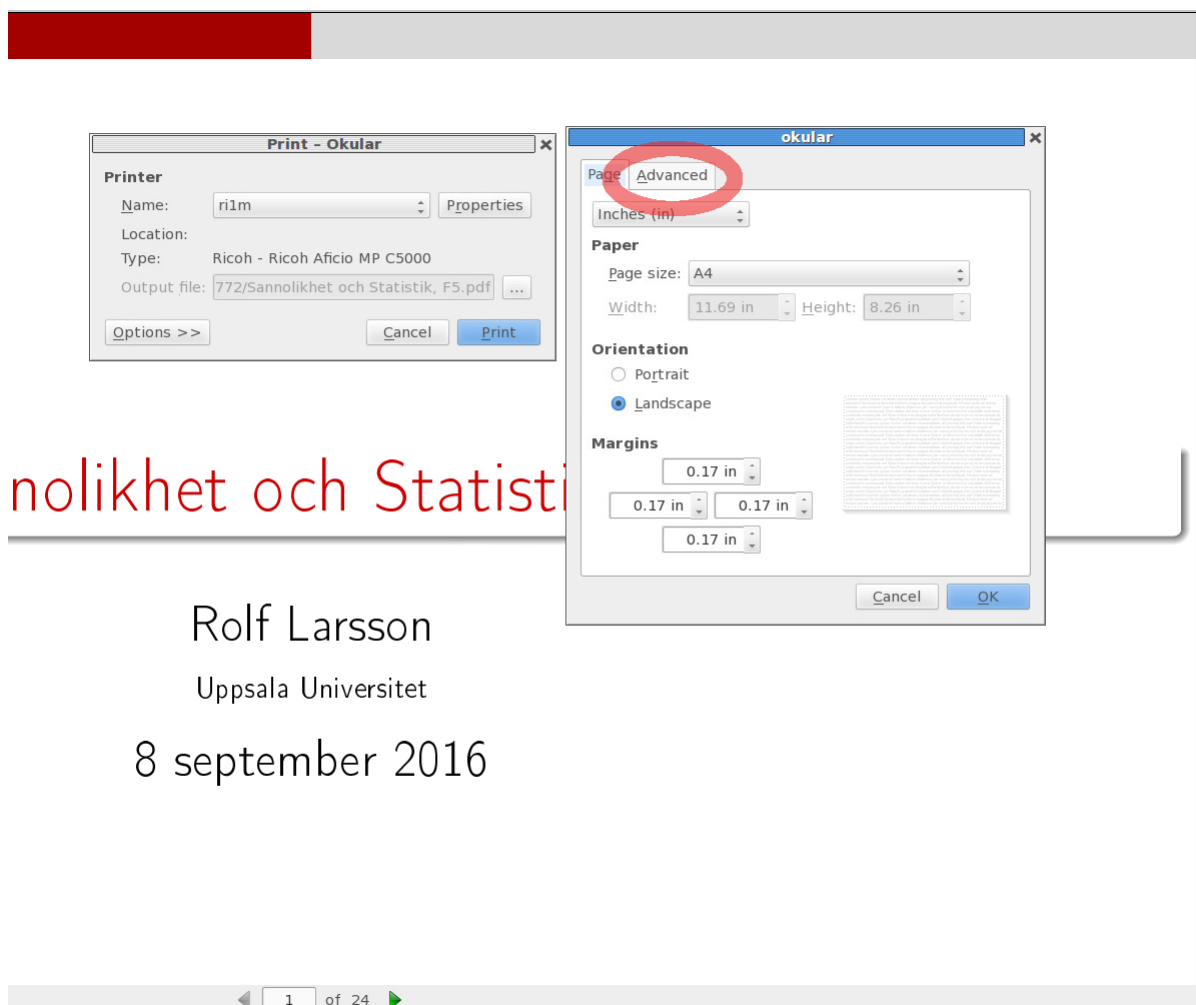
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On the **Page** tab you set up Landscape or Portrait mode, margins and paper size.



Go to the **Advanced** tab.



In the **Advanced** tab you can amongst others set up stapling and rotation – and much more.

Print - Okular

Printer

Name: ri1m Properties

Location:

Type: Ricoh - Ricoh Aficio MP C5000

Output file: 772/Sannolikhet och Statistik, F5.pdf ...

Options >> Cancel Print

okular

Page **Advanced**

Name	Value
▼ Installable Options	
Option Tray	Lower Paper Trays
Large Capacity Tray	Installed
Upper Internal Tray	Not Installed
Internal Shift Tray	Not Installed
Finisher	Finisher SR3020
▼ General	
Fit to Paper	Prompt User
Media Size	A4
PageRegion	A4
Media Source	Auto Select
Duplex	Long Edge
Resolution	600 dpi
Collate	Off
Toner Saving	Off
Image Smoothing	Off
Color Mode	Black and White
Gradation	Fast
Color Setting	Super Fine
Color Profile	Auto
Dithering	Auto
Gray Reproduction (Text/Line Art)	Black/Gray by K
Black Over Print	Off
Separate into CMYK	Do not Separate
CMYK Simulation Profile	Off
Paper Type	Plain/Recycled
Destination	Printer Default
Staple	Top left
Punch	Off
Rotate by 180 degrees	On
Orientation Override	Off
Watermark	Off
Watermark Text	CONFIDENTIAL
Watermark Font	Helvetica Bold
Watermark Size	36 Point
Watermark Angle	45 Degrees
Watermark Style	Gray
▼ Job Log	
JobType	Normal
Locked Print Password (4-8 digits)	None
Document Server Password (4-8 digits)	None
User Code (up to 8 digits)	None

Cancel OK

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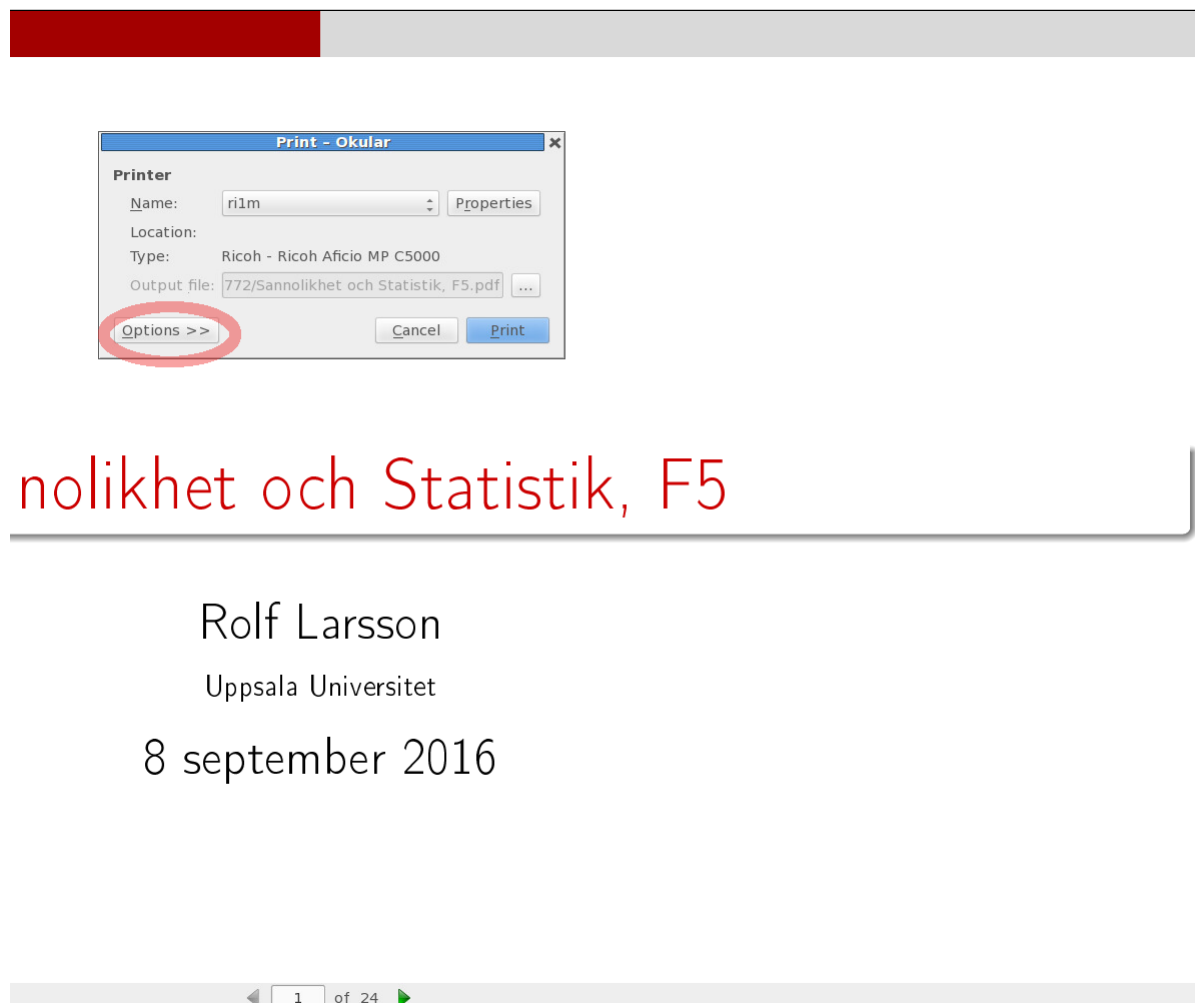
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2 Document-specific options

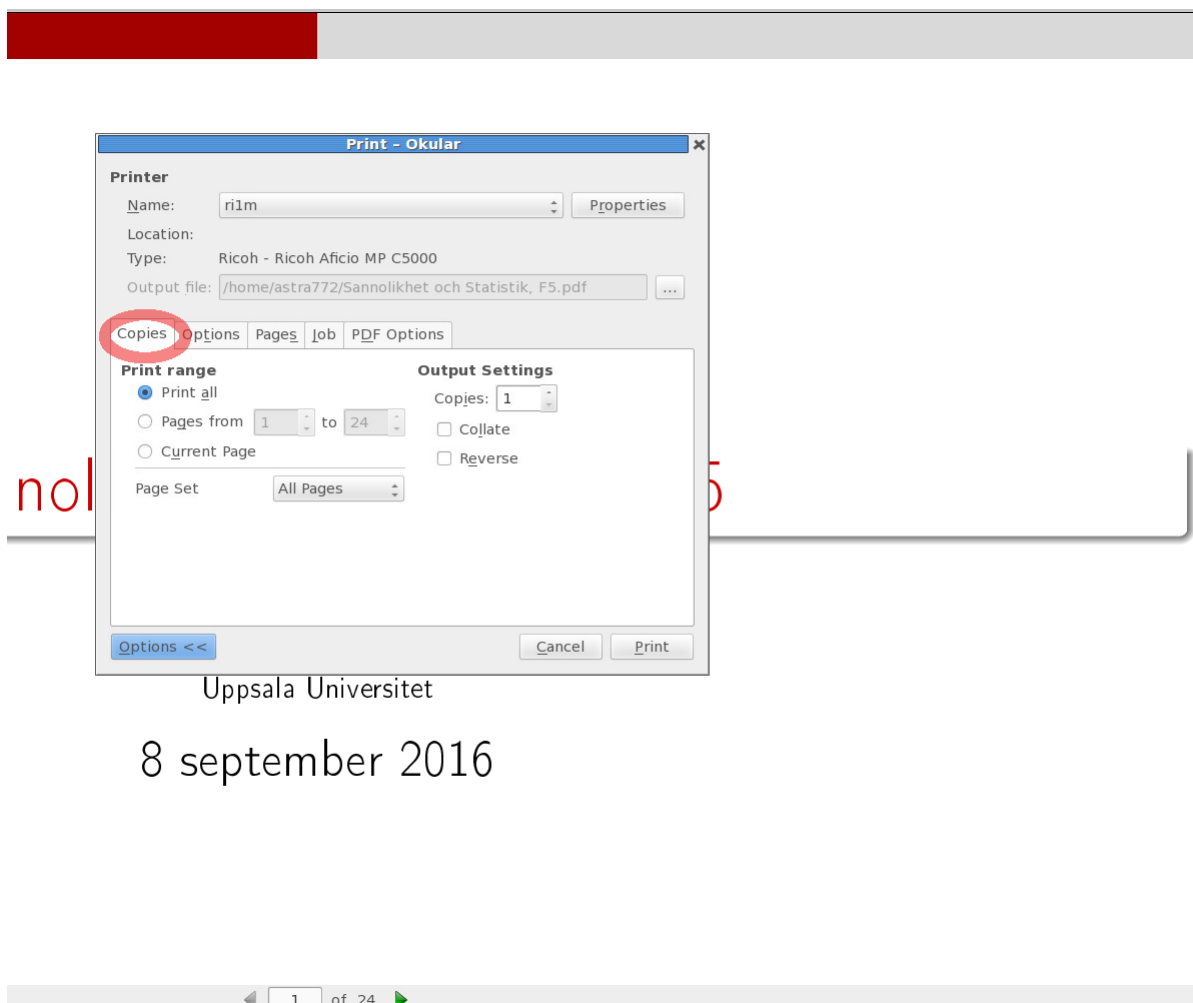
When you have set up the printer-specific options you set the document-specific options.

Please note that you have to change this every time you select another printer since not every printer has all options!

Go to the lower part in the printing dialogue and click on **Options** to get the tabs for the document-specific options.



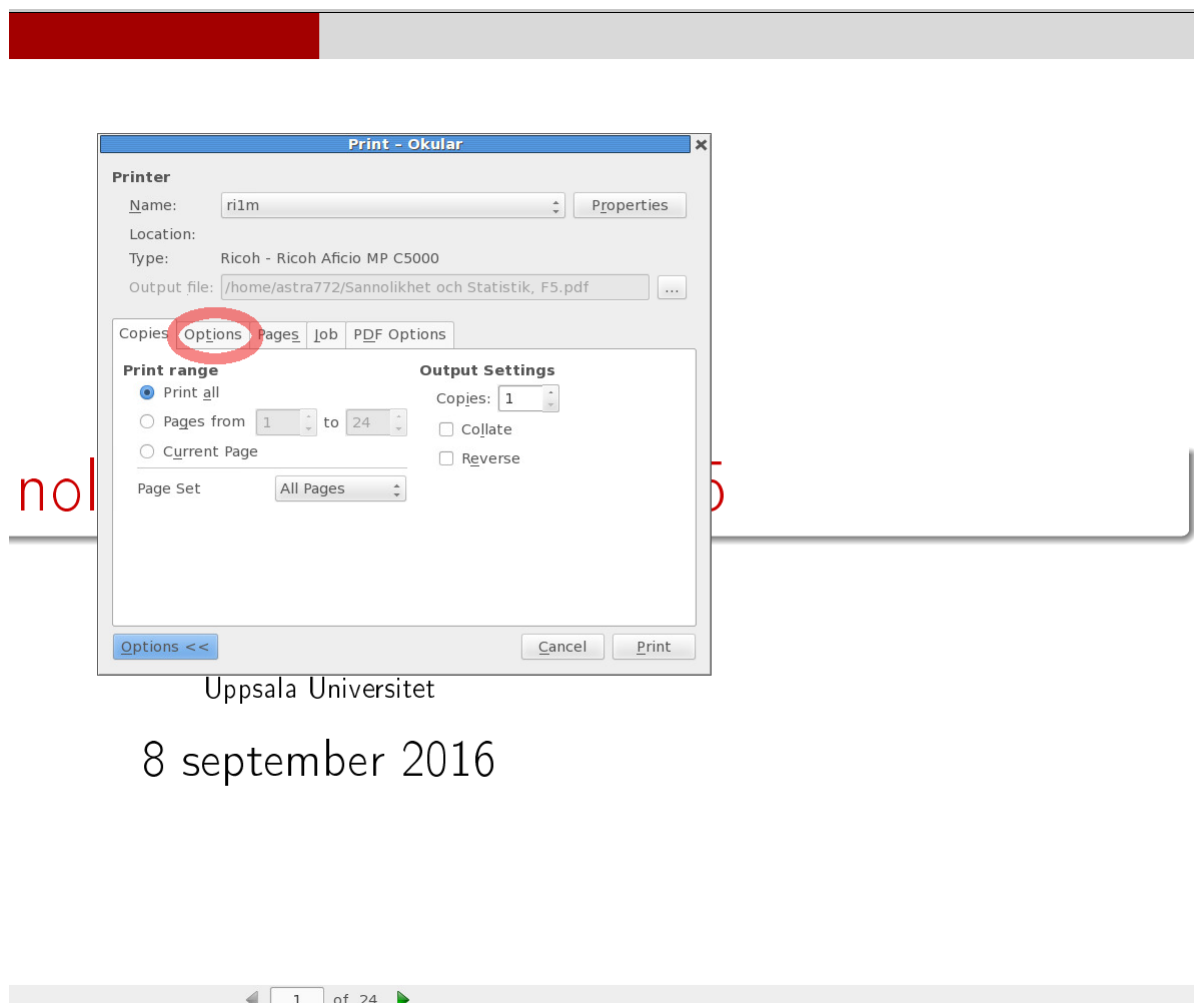
In the **Copies** tab you set up how many copies you want to print and which range of pages to print.



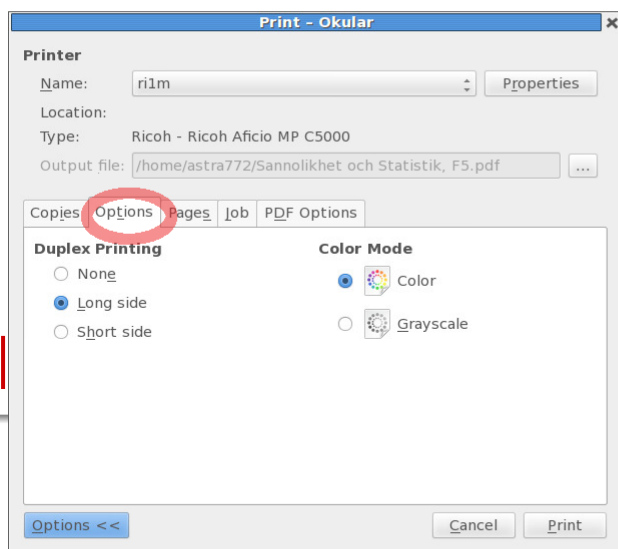
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Go to the Options tab.



In the **Options** tab you can set up color/greyscale and double-sided printing.



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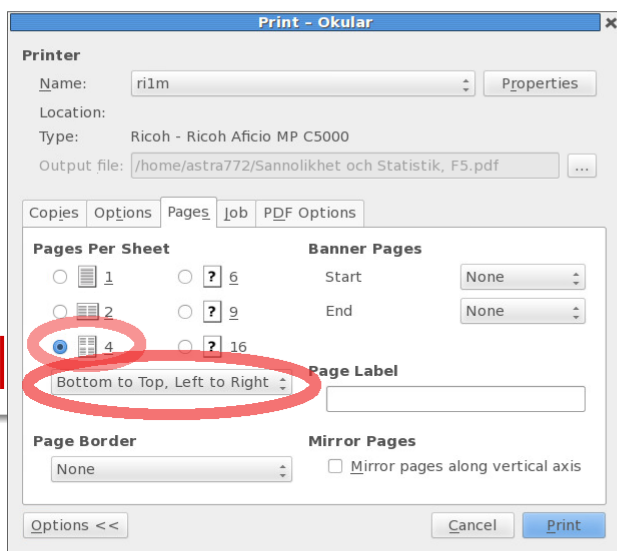
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In the **Pages** tab you can set how many pages you want per physical page.

You have several other options there as well.

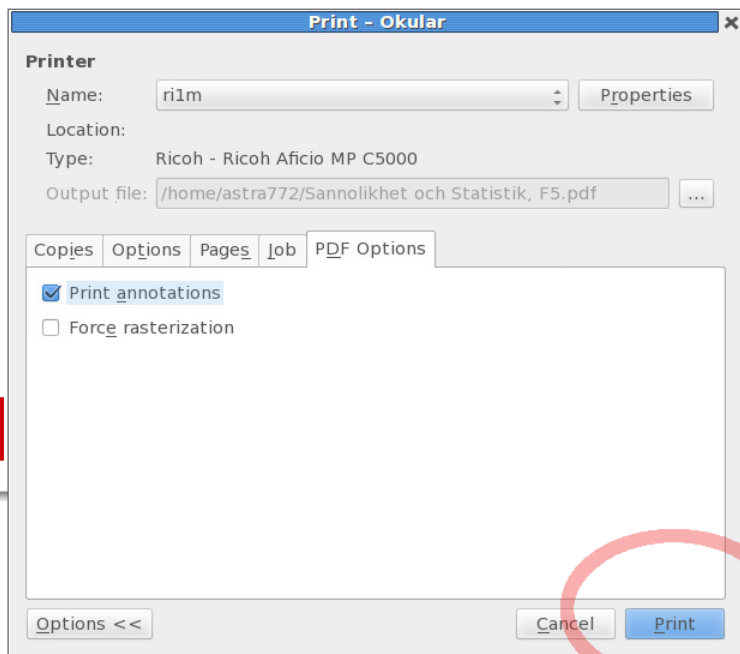


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3 Print

Click on **Print**.



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